

**Maratha Vidya Prasarak Samaj's,
Karmveer Punjababa Govardhane Arts, commerce and
Science College, Igatpuri, Dist. Nashik.**

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting (Year 2019-2020)

Date of meeting:- 11 July 2019

Venue of the meeting:- Seminar hall

Time of the meeting:- 11.00 AM to 12.30 PM

Agenda of Meeting:

1. To review and confirm the minutes of last meeting
2. To update the college website.
3. To discuss the action plan of academic year.
4. To discuss programs to be conducted through current academic year.
5. To discuss issue on time if come up

Members were present

Internal Quality Assurance Cell (IQAC)

Sr.No	Name	Designation	Signature
1	Er. B. L. Khatale	Management representative	
2	Prin. Dr. P. R. Bhabad	Chairperson and Principal	
3	Mr. S. S. Pardeshi	Co-ordinator, IQAC	
4	Mr. D. N. Giri	Vice-principal (Administrative officer)	
5	Dr. D. D. Lokhande	College Examination (Administrative officer) Officer	
6	Dr. Smt. A. D. Kadam	Member	
7	Mr. B. C. Patil	Member	
8	Mr. A. Y. Sonavane	Member	
9	Mr. C. D. Chaudhari	Member	
10	Mr. R. R. Chavan	Member	
11	Smt. D. H. Shende	Member	
12	Mr. U. N. Sangale	Member	
13	Mr. V. W. Kadlag	Nominee from local Society	
14	Mr. Mahesh Shrishrimal	President, Alumni association	
15	Ku. Gavhane Sandhaya S.	Student Representative	
16	Dr. Gavande S. D.	Industrialist/stakeholder/Employer	



IQAC Co-ordinator welcome and briefed the criteria incharge
IQAC members, after exchange of idea and thoughts made the following resolution.

Agenda No. 1:- To review and confirm the minutes of last meeting

The IQAC Co-ordinator read the minutes of previous meeting and minutes were reviewed and passed by the IQAC members.

Agenda No. 2:- To update the college website.

Resolution:- Meeting of IQAC members called by the principal and it was organized in the seminar hall.

A presentation made by the Principal Dr. P.R. Bhabad, the discussion were held on update of website.

For updation of website, college level committee was formed by the principal. The member of committee are given below.

Prof. C. D. Chaudhari, Co-ordinator

Prof. D. S. Gaikwad, Member

Prof. Smt. S. M. Pawar, Member

Agenda No. 3:- Action plan of academic year was discussed and chalked out.

Resolution:- Principal and IQAC member discussed the academic plan. Activities to be conducted throughout academic year were finalized and according to that prepare the academic calender.

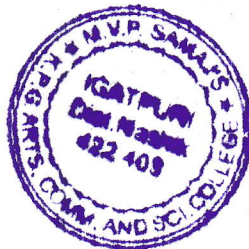
Agenda No. 4:- To discuss programs to be conducted through current academic year.

Resolution: Various outreach Programmers were discussed and list was finalized for current academic year. It is decided to run the skill oriented program under the UGC-NSQF, community college scheme, according to that it is decided to make proposal for new program. Academic research cell were decided to proposal for two national level and one state level seminar to SPPU, Pune. Also ARC of the college decided to make proposal for Cafeteria and Instruments under QIP Program skill.

The meeting was over with the vote of thanks proposed by the IQAC Co-ordinator.

Prof. S. S. Pardeshi
IQAC Co-ordinator
Co-ordinator
IQAC

K.P.G. Arts Com and Sci. College,
Igatpuri, Dist. Nashik.



Dr. P. R. Bhabad
Principal
PRINCIPAL
M.V.P. Samaj's

K.P.G. Arts, Com. and Sci. College
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Minutes of the Meeting (Year 2019-2020)

Date of meeting:- 14 September 2019

Venue of the meeting:- Seminar hall

Time of the meeting:- 12.00 AM to 02.00 PM

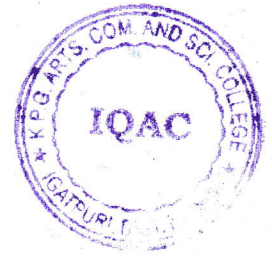
Agenda of Meeting:

1. To review and confirm the minutes of last meeting
2. To discuss and the conduct of workshop.
3. To discuss on preparation of the playgrounds.
4. To discuss on preparation of AQAR 2018-19
5. To discuss issue on time if come up

Members were present

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16	Dr. Gavande S. D.	Industrialist/stakeholder/Employer	



IQAC Co-ordinator welcome and briefed the criteria incharge IQAC members, after exchange of idea and thoughts made the following resolution.

Agenda No. 1:- To review and confirm the minutes of last meeting

- ❖ According to last meeting discussion and resolution, college website updated by computer department.
- ❖ Action plan of academic year was discussed and chalked out.
- ❖ ARC made the proposal for two national and one state level seminar to SPPU, Pune.
- ❖ NSQF Nodal officer made proposal for new skill orientated course. Grooming and personality development for Women course has been sanctioned to the college.
- ❖ ARC also made proposal for Extra-Murral studies and sanctioned by the SPPU, Pune.
- ❖ ARC made the proposal for Cafeteria and Instrument.

Agenda No. 2:- To discuss the conduct of workshop.

Resolution:- Meeting of IQAC members called by the principal and it was organized in the IQAC hall.

After discussion, it was decided to take one workshop under the Zoology department on topic “ Biodiversity, Conservation- Importance and Health”

Agenda No. 3:- To discuss on preparation of the playgrounds.

Resolution:- Dr. P. R. Bhabad, Principal informed about the college existing playground and suggested to build a playground on the remaining space as the existing ground is not enough for the students. After all the discussions, Shri. Er. Bhausaheb Khatale, Director Igatpuri Tahsil approved the proposals and assured that we would follow up at the institution level and start work as soon as possible.

Agenda No. 4:- To discuss on preparation of AQAR 2018-19

Resolution:- Initially IQAC, Co-ordinator read the new format of AQAR and suggestion were sought to data collection for the preparation of AQAR of academic year 2018-2019.

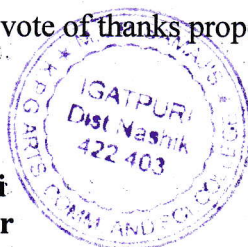
Agenda No. 5:- To discuss issue on time if come up

Resolution:- College Examination Officers gave information about mid term exam and appeal for smooth conduct of exam.

The meeting was over with the vote of thanks proposed by the IQAC Co-ordinator.

Prof. S. S. Pardeshi
IQAC Co-ordinator
IQAC

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Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting (Year 2019-2020)

Date of meeting:- 02 Dec. 2019

Venue of the meeting:- IQAC hall

Time of the meeting:- 11.00 AM to 12.30 AM

Agenda of Meeting:

1. To review and confirm the minutes of last meeting
2. To conduct the NSS camp.
3. To conduct *Nirbhay Kanya Abhiyan*.
4. To discuss and conduct the Workshop.
5. To discuss and conduct the Annual cultural programme.
6. To discuss the conduct of workshop for fourth class employee .
7. To discuss issue on time if come up

Members were present

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15	Ku. Gavhane Sandhaya S	Student Representative	
16	Dr. Gavande S. D.	Industrialist/stakeholder/Employer	

IQAC Co-ordinator welcome and briefed the criteria incharge IQAC members, after exchange of idea and thoughts made the following resolution.

Agenda No. 1:- To review and confirm the minutes of last meeting

- ❖ According to last meeting discussion and resolution,
- ❖ One state level workshop sanctioned by the SPPU, Pune.
- ❖ Approved the proposal of playground and according to that made the playground.
- ❖ Almost all data related to AQAR has been collected in IQAC Office.

Agenda No. 2:- To conduct the NSS camp.

Resolution:- As per discussion, it was decided to conduct NSS camp at Kawnai, during third week of December.

Agenda No. 3. :- To conduct *Nirbhay Kanya Abhiyan*.

Resolution:- It is decided to conduct *Nirbhay Kanya Abhiyan* under the Student Development Council.

Agenda No. 4. :- To discuss and conduct the Workshop.

Resolution:- One state level seminar under the Zoology department on topic “Biodiversity, Conservation- Importance and Health” which will be conducted during the second week of January.

Also it was decided that, Department of English and Student Development Council organize one day workshop on “Enhancement of Teaching Skill of the English teacher at secondary and higher secondary school in tribal area.”

Agenda No. 5:- To discuss on conducting Annual cultural programme.

Resolution:- It was decided to conduct the Yuva Saptah and Annual Cultural Programme during the third week of January

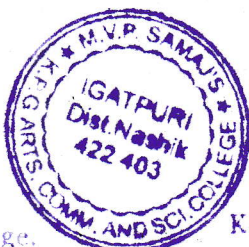
Agenda No.6:- To discuss the conduct of workshop for fourth class employee .

Resolution:- As per the letter of parent institution, it was decided to conduct the one day workshop on Work Skills and Personality Development for four class employees in collaboration with MVP, HRDC, Nashik and IQAC of K.P.G. College, Igatpuri

The meeting was over with the vote of thanks proposed by the IQAC Co-ordinator.

Prof. S. S. Pardeshi
IQAC Co-ordinator
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Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting (Year 2019-2020)

Date of meeting:- 05 March 2020

Venue of the meeting:- IQAC hall

Time of the meeting:- 01.00 PM to 02.30 AM

Agenda of Meeting:

1. To review and confirm the minutes of last meeting
2. To conduct the internal and practical examination.
3. To provide departmental annual report to IQAC.
4. To discuss issue on time if come up

Members were present

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Sr.No	Name	Designation	Signature
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IQAC Co-ordinator welcome and briefed the criteria incharge IQAC members, after exchange of idea and thoughts made the following resolution.

Agenda No. 1:- To review and confirm the minutes of last meeting

Resolution:- According to last meeting discussion and resolution,

- ❖ NSS camp was held at Kavnai village in third week of December.
- ❖ Student Development Council organized the *Nirbhay Kanya Abhiyan* which was held on 30th December 2019.
- ❖ Zoology department organized the state level seminar on topic “ Biodiversity, Conservation- Importance and Health”
- ❖ Department of English and Student Development Council organize one day workshop on “Enhancement of Teaching Skill of the English teacher at secondary and higher secondary school in tribal area.”
- ❖ Yuva Saptah and Annual Cultural Gathering conducted by the college.
- ❖ In collaboration with MVP, HRDC, Nashik and IQAC of K.P.G. College, Igatpuri was organize one day workshop on Work Skills and Personality Development for four class employees


Agenda No.2:- To conduct the internal and practical examination.

Resolution:- As per the discussion, Principal Dr. P. R. Bhabad sir reviewed the syllabus of all the classes. He then asked those who have left over to take extra classes as soon as possible to complete the course syllabus. After that he suggested to make an internal and practical schedule and take the exam.

Agenda No.3:- To provide departmental annual report to IQAC.

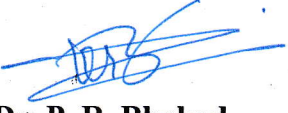
Resolution:- It was decided to complete annual report and submit to IQAC department as well as for college magazine to magazine editor.

The meeting was over with the vote of thanks proposed by the Vice Principal.


Prof. S. S. Pardeshi
IQAC Co-ordinator
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