Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**MARATHA VIDYA PRASARAK SAMAJ'S KARMAVEER PUNJABABA GOVERDHANE ARTS, COMMERCE AND SCIENCE COLLEGE, NEAR TAKE-GHOTI, MUMBAI-AGRA ROAD, IGATPURI, TAL.- IGATPURI, DIST.- NASHIK,**
Name of the head of the Institution	**Dr. Pandurang Raghunath Bhabad**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**0919545500661**
Mobile no.	**9422246082**
Registered Email	**srcollege.igatpuri@mvp.edu.in**
Alternate Email	**iqac.kpgcollege@gmail.com**
Address	**Near Take Ghoti, Mumbai Agra Road, Tal. Igatpuri, Dist. Nashik, Pin-422403**
City/Town	**Igatpuri**
State/UT	**Maharashtra**

Pincode	**422403**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Mr. Shaktising Sanjaysing Pardeshi**
Phone no/Alternate Phone no.	**0919860838457**
Mobile no.	**9860838457**
Registered Email	**srcollege.igatpuri@mvp.edu.in**
Alternate Email	**iqac.kpgcollege@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://kpgcollegeeigatpuri.ac.in/iqac/aqar-reports/

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://mvp.edu.in/igatpuricollege/pdfs/acal/IQAC%20new%20tab%20-Academic%20Calender.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	**B+**	**78.5**	**2004**	**12-Feb-2004**	**11-Feb-2009**
2	**B**	**2.52**	**2012**	**13-Feb-2012**	**13-Feb-2017**
3	**B**	**2.41**	**2019**	**28-Feb-2019**	**27-Feb-2024**

6. Date of Establishment of IQAC	**18-Jan-2019**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
NSQF community college course to the UGC and started One community college courses sponsored by UGC	05-Sep-2019 180	30
Workshop of skill development in teaching methodology for Secondary & Higher Secondary teacher in Rural Area	14-Jan-2020 1	56
Biodiversity conservation: Importance & Health.	10-Jan-2021 1	40
Fundamental of Computer & Cyber security	01-Jan-2020 30	125
Yoga and Meditation Camp	01-Jun-2019 21	55
One day workshop on Work Skill & Personality development for four class employees	02-Feb-2020 1	50
Medical Check up Camp	05-Sep-2019 2	825
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 00	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Apply for the NSQF community college course to the UGC and started One community college courses sponsored by UGC

Workshop of skill development in teaching methodology for Secondary & Higher Secondary teacher in Rural Area

One day Workshop on Biodiversity conservation: Importance & Health.

One day workshop on Work Skill & Personality development for four class employees

Fundamental of Computer & Cyber security

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To start the skill enhancement courses	**One Skill Based community college courses sponsored by UGC has been started in the college**
To apply for seminar & workshop	**Two day seminar organized by the zoology department on Biodiversity conservation: Importance & Health.**
Encouraged the Faculty member to participate in Seminar, Worhshops etc.	**Faculty member of the college participated in seminar, workshop and also presented research papers.**
To start new Co-curricular and Extra-curricular activities	**Department of Computer Science started the Fundamental of Computer & Cyber security course.**
To making different playground inside college.	**Construction of new playground for various competation like Kabbadi, Kho-Kho, Handball and Vollyball.**
[View File](#)	

14. **Whether AQAR was placed before statutory body ?**	**Yes**

Name of Statutory Body	Meeting Date
Management	**02-Dec-2019**

15. **Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**	**No**

16. **Whether institutional data submitted to AISHE:**	**Yes**

Year of Submission	**2020**

Date of Submission	**25-Jan-2020**

17. **Does the Institution have Management Information System ?**	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The institution has centralized ERP software for merit based admission, scholarship Applications, library Operating system and examinations. The college has a website as www.mvp.edu.in/igatpuricollege/. For students there are facilities to fill the merit forms within stipulated period the college generates merit lists which are displayed on website. The admission forms are generated automatically by the software those meritorious students enlisted in the merit lists. The data of merit forms is transferred automatically to the admission software. Once the student admitted to the college his data transfer to the library software, where the identity cards of students are generated. The students can use unique id generated by the software to borrow the books from central library. The admission data is also transferred to the eligibility, scholarship and examination software. The admission data is sent to the university through eligibility software. With the help of that data, the University provides the unique eligibility number to the admitted students. The data of the students admitted in the college in various categories is sent to the government for various scholarships**

through the scholarship software with the help of that data the government provides the scholarships to the students. The data of the students is also sent to the examination software, which generates the unique seat numbers of the first year students. The MIS generates various reports that are useful to the Management, Principal and Office for further decisions making. The college collects IQAC data and feedback through the google forms which helps in further improvement of MIS. The Feedback of students, alumni and parent is collected with help of the google forms uploaded on the college website. The MIS Modules are currently used: College website –http://mvp.edu.in/igatpuricollege/ Admission website – www.srcollege.igatpuri.mvp.edu.in, ERP software for admission, ERP software of library, ERP software of examination, Google forms of feedback, Google forms of IQAC data collection

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

This college is affiliated to the SPP University, Pune. It implements the curriculum of the university. The curriculum and the syllabus are designed by the board of studies of the university. The members of BOS and the teachers from the affiliated colleges shape the syllabus. The syllabus is put forth by the teachers and students to overcome the loophole. The teachers, students, experts and social institute give comments and suggestions after the discussion on it. In the beginning of the academic year , teachers call the meeting and in this meeting discuss the overall activities which run throughout the year and according to this prepare the academic calendar. The co-curricular and extra-curricular activities are organised according to academic calendar. The academic year begins with the academic planning of the year. Every department prepared the teaching notes. The syllabus was taught with the help of ICT based teaching tools like smart boards, projector and software etc. Some of the topics and subjects of various faculties are taught through practical demonstrations. The practical sessions are completed by the different methods like field visit or study tours to different places. The evaluation of the students is done through the term end exam, annual, internal and practical exams. Simultaneously the evaluation is done by home assignments, tasks, projects and field visits. We take the feedback on curriculum through an online system, such feedback taken from students and ex-students, parents and teachers. The feedback is analyzed later on. The information of the co-curricular and extra-curricular activities in the year recorded in the teaching dairy. The records of the evaluation of the projects, practical works, internal oral exam, annual examinations, term end exams and home assignments are

submitted to the exam department by the respective departments. All the classes are turned into the ICT based classes to implement a programme related to syllabus. The college has made a avail computer with internet in computer department and library for the students. The information and notice are displayed through the digital notice board and media.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Grooming and Personality Development for Womans	NA	30/07/2019	180	Employabil ity and Entr epreneurship	1) Technician 2)Spa and Beauty Parlour Entrepreneur

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Hindi, English, Marathi, Geography, Economics, politics	14/11/2019
BCom	Commerce	28/06/2019
BSc	Chemistry	30/09/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	110	30

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate course on Fundamental of Computer and Cyber Security	01/01/2020	125
Yoga and Meditation	01/06/2020	55
Dr. M. R. Jaykar Employ- ability Scheme Programme	03/12/2019	60
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships

BA	Environmental Education	195
BCom	Environmental Education	125
BSc	Environmental Education	62
MCom	Research methodology for Business	29

[View File](#)

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The feedback of the students, parents, alumni and teachers on syllabus has been taken through the online system in the college. The department wise and subject wise feedbacks are collected from students, parents and teachers to justify whether the changes in the syllabus are noticed by the students. The college follows all the rules and regulations related to the exam during the examination period. The teaching of the teachers and the internal evaluation by the students is checked by the college. The teachers and the college organize the various programmes to develop various skills and competence of the students. The utility and evaluation of National Service Scheme, National Cadet Corps, Earn and Learn Scheme and Student Welfare Scheme is done through the feedback from students. The information related to the employment, library, computer and internet facility are taken through the feedback from students, alumni and parents. The feedback is taken through the google form system on IQAC mail. Later on feedback is analyzed by the IQAC Cell members and the principal of the college and put forth for redressal. The same information is displayed on the college website for the society.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Marathi, Hindi, English, Geography, Politics, Economics	720	680	680
BCom	Commerce	600	555	555
BSc	Chemistry	360	244	244
MA	Marathi	120	31	31
MA	Economics	120	49	49

MCom	Business Administration	120	86	86

View File

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1560	166	18	19	19

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
40	40	102	10	4	6

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

We have unique methods of student's mentorship. The teachers are appointed as the mentors for each of the classes to work on the difficulties of the students in curricular and extra- curricular activities. The teacher mentor also helps and guides the students to fill up the online admission form and scholarship forms. The college selects and appoints the student as class representative for each class. The selection is based on the merit of the previous academic year so the topper students are appointed as the class representatives of the respective classes. The class representative plays an important role in solving the problem of students at their level best. The unsolved and critical problem brought in front of the teacher mentor or the college principal. The senior students of second year and third year also guide the newcomers in the college. The NSS programme officer, NCC programme officer and various appointed teachers other than teaching also guide the students and run various activities related to co-curricular and extra-curricular. The alumni committee of the college always makes efforts to get maximum facilities to the students and the college.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1726	19	1:91

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
28	19	9	Nill	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level,	Designation	Name of the award, fellowship, received from Government or recognized

	international level		bodies
2019	Dr. P. R. Bhabad	Principal	Member of NAAC Peer team
2020	Dr. M. R. Gaware	Associate Professor	Institute of Scholars
2020	Dr. M. R. Gaware	Associate Professor	Vasant Social Foundation ,Nashik
2020	Dr. A.D. Kadam	Assistant Professor	Recognition as Ph.D. Research Guide by SPPU, Pune.

View File

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	7	Fourth Sem	13/05/2019	09/07/2019
MA	6	Fourth Sem	13/05/2019	06/07/2019
MA	5	Fourth Sem	13/05/2019	06/07/2019
BSc	3	Fourth Sem	12/04/2019	28/06/2019
BCom	2	Annual	29/03/2019	07/06/2019
BA	1	Annual	10/04/2019	19/06/2019

View File

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

system at the institutional level (250 words) We have the continuous evaluation process for the students. There is a term end exam for the B.A./B.Com which carries a weightage of 20 marks. This exam is helpful to complete preliminary preparation of the annual and final exam. The question papers of term end exams for Arts and Commerce streams are set at the parent institute level. For the Science and Computer science departments, there are 10 marks internal examinations as the internal examination conducted before the semester exams. The environmental awareness course is taught to the second year students of all streams. The students have projects, field visits, survey etc.. In Spite of this, the students are guided for study tours, projects and field visits, oral tests, tutorials and presentations and then evaluated by the teachers. The skills of the students are identified and accordingly guided them to develop through the programmes organized in college campus and outside the college campus. At the end of the academic year a annual prize distribution ceremony is organized in which the students, teachers and non-teaching staff with good academic performance are honoured with prizes.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

We plan at the very beginning of the academic year regarding teaching, learning and assessment as follows. A meeting is called of the teachers. The academic calendar is prepared. The academic year starts with the preparation of the academic calendar. The teacher prepares their teaching plans. Every teacher

makes a recording of teaching / learning assessment and the programme other than the syllabus. The college conducts exam as per the timetable of the SPP University, Pune. The college has its own exam department and exam committee. The members of the exam committee conduct the internal and external exams and evaluation as per the stipulated time given by the Pune University. The assessment of practical exams is done by the internal and external examiners. In the college oral exams are conducted by the exam department from respective teachers.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://kpgcollegeigatpuri.ac.in/program-outcomes-program-specific-outcomes-course-specific-outcomes/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
0	MCom	M.Com	22	20	90.90
0	MA	Marathi	12	11	86.00
0	BCom	B.Com	104	24	23.07
0	BSc	Chemistry	49	22	46.93
0	BA	Geography	22	22	100
0	BA	Political Science	39	37	94.87
0	BA	Economics	32	16	50
0	BA	English	20	18	90
0	BA	Hindi	24	22	91.67
0	BA	Marathi	14	10	85.71
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://docs.google.com/spreadsheets/d/1byt0on0GAOSqYCPn2cHTouOBW6y2m9d32vgGh2VnEl8/edit#gid=57418704

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	0	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	NIL	19/12/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	19/12/2020	NIL

View File

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	19/12/2020

View File

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIl	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	2	0
International	Commerce	2	0
International	Economics	2	0
International	English	1	0
International	Zoology	1	0
International	Politics	1	0

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Political Science	1
English	2
Computer Science	1
Zoology	1
Commerce	5
Economics	4
Chemistry	6

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2019	0	0	Nill

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2019	Nill	Nill	0

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	8	12	Nill
Presented papers	5	7	3	Nill
Resource persons	Nill	1	3	Nill

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Yoga and Meditation Day	7 Mah. Bn. NCC, Nashik, NSS, SDO	30	200
Blood Donation Camp	Medical College, Adgoan, Nashik	4	40
Red Rebin Club Hemoglobin (HB) Chech up	Red Rebin Club, Rural Hospital , Ghoti	25	80
Sanvidhan Day	NSS, SDO, Political Science Tahsil Office, Igatpuri	10	220
Road safety Programme	7 Mah. Bn. NCC, Nashik National Highway Authority of India.	22	180

HIV Testing under RRC	Red Rebin Club, Rural Hospital , Ghoti	4	130
Red Ribbon Club Online Lectures	Red Rebin Club, Rural Hospital , Ghoti	5	230
Disaster Management	SPPU, Pune 7 Mah. Bn. NCC, Nashik	12	235
NSS Special Camp	SPPU Pune, Arts and Commerce College, Igatpuri , K.P.G. College, Igatpuri and Gram Panchayat Kawna	5	150
Nirbhay Kanya Abhiyan	SPPU Pune, MG College, Igatpuri, SMBT College, Dhamangaon and K.P.G. College, Igatpuri	5	64
[View File](#)			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill
[View File](#)			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Yoga and Meditation	7 Mah. Bn. NCC, Nashik, NSS, SDO	Yoga and Meditation	30	200
EXTRA Mural studies	SPPU, Pune	Dr. M. R. Jaykar Lecture series	10	100
Campus Cleaning Program	7 Mah. Bn. NCC, Nashik, NCC, NSS, SDO	Campus Cleaning Program	2	180
Blood Donation Camp	Medical College, Adgoan, Nashik	Blood Donation	4	40
Red Rebin Club Hemoglobin (HB) Chech up	Red Rebin Club, Rural Hospital , Ghoti	Hemoglobin (HB) Chech up	25	80
Road safety Programme	7 Mah. Bn. NCC, Nashik	Road safety	22	180

	National Highway Authority of India.			
HIV Testing under RRC	Red Rebin Club, Rural Hospital , Ghoti	HIV Testing	4	130
Earn and Learn Scheme	SPPU, Pune	Earn and Learn	2	49
Nirbhay Kanya Abhiyan	SPPU, Pune	Nirbhay Kanya Abhiyan	5	64
Disaster Management	SPPU, Pune 7 Mah. Bn. NCC, Nashik	Disaster Management demonstration	12	235
[View File](#)				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Poster Presentation in Inter College Competition	06	K.P.G. College, Igatpuri	01
[View File](#)			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	19/12/2020	20/12/2020	0
[View File](#)					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Swami Vivekananda Bahuudasiya Sanstha	17/09/2019	Conduct Beauty Parlor Course, Personality Development Course	110
[View File](#)			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7800000	8014523

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
[View File]()	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
IT Soft. Auto LIB Software	Fully	IT Soft. (Version 1.9.1.7)	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15041	602458	2284	256001	17325	858459
Reference Books	10938	2108579	125	19440	11063	2128019
e-Books	3135000	5900	Nill	Nill	3135000	5900
Journals	41	30201	27	24321	68	54522
e-Journals	6000	5900	Nill	Nill	6000	5900
Digital Database	Nill	Nill	Nill	Nill	Nill	Nill
CD & Video	3	Nill	Nill	Nill	3	Nill
Weeding (hard & soft)	4681	182611	Nill	Nill	4681	182611
[View File]()						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under

Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. D. D. Lokhande	Quizzes	Google form on Whatsapp	18/05/2020
Mr. S. S. Pardeshi	Quizzes	Google form on Whatsapp	18/05/2020
Dr. M. R. Gaware	Quizzes	Google form on Google classroom	24/04/2020
Mr. G. S. Layare	You tube Video	You tube	04/05/2020
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	72	22	2	7	0	9	34	20	0
Added	0	0	0	0	0	0	2	0	0
Total	72	22	2	7	0	9	36	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
600000	757884	150000	255983

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities in the college are as follows: 1. Most of the decision regarding maintenance and the upkeep of infrastructure facilities has been taken centrally by the MVP Samaj. 2. Based on the need assessment for maintenance of equipment, furniture, laboratories and classrooms provisions are optimally made. 3. Principal informs the departments about funds available for different purposes. 4. Annual maintenance contract arranged and for a few equipments breakdown call arrangements are optimal use of the resources. 5. Day

to day works are carried out by staff appointed for cleaning and maintaining the building. 6. Maintenance work of the newly installed infrastructural facilities is done by respective supplier/agencies or service providers. 7. Maintenance of bathrooms, service areas, physical infrastructure.(buildings, water supply, power supply and supervision) and security are carried out through the contractual basis Non Teaching staff. 8. ITI's college, Nashik of parent institute has the responsibilities of providing the furniture and maintaining them. 9. 9. The separate Non teaching staffs are appointed for all science departments for maintaining the furniture, equipment's, and chemicals and glassware. 10. Budget allocation to various departments made at the beginning of the financial year considering their requirement for a few equipment, breakdown call arrangements are made for optimal the resources. 11. The College manages its funds for the best possible maintenance according to the allotted budget. The Heads of the Departments and teachers discuss the requirement of equipments, Chemicals/glass wares, furniture, books etc. and then the orders are placed to the nominated suppliers by the parent institute. 12. The budget allocation is also made for various activities like sports, library, student activities, etc. 13. In order to the proper utilization of funds, the college undergoes an annual audit every year. 14. The LMC sanctions the annual budget. 15. The publishers' catalogs periodically circulated to all departments to purchase new books. Books recommended by the teachers are purchased through the publishers and suppliers nominated by the parent institution. 16. Newspapers: Daily News Papers (Lokmat, Loksatta, Sakal, Deshdoot, PunyaNagri, Divya Marathi, Times of India) and weeklies are made available. 17. Books on General Knowledge, Various Competitive Examinations, and Year Books are purchased every year for updating knowledge of teachers and students.

http://mvp.edu.in/igatpuricollege/pdfs/ay19-20/MaintenancePolicy.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nill	03/12/2019	Nill	Nill
IT and soft skill employbility enhancement	01/09/2019	33	NSQF KPG College, Igatpuri
Dr. M. R. Jaykar Employability Scheme Programme	03/12/2019	60	KPG College, Igatpuri

Certificate course on Fundamental of Computer and Cyber Security	01/01/2020	125	KPG College, Igatpuri
Yoga Meditation	01/06/2019	55	7 Mah. Bn. NCC, Nashik

View File

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Pre Recruitment Preparation in Police Army Rally	70	70	16	16
2019	Preparation of Competitive exam	100	100	Nill	Nill
2020	Preparation of Competitive exam	80	80	Nill	Nill

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
ICICI	55	1	NCC Rally	50	16

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to

	higher education				
2020	3	BA	Economics	K.P.G. College, Igatpuri	M.A.(Economics)
2020	6	BA	Marathi	K.P.G. College, Igatpur	M.A.(Marathi)
2020	3	BA	English	KTHM College, Nashik	M.A.(English)
2020	1	B.A.	English	BITCO College, Nashik	M.A.(English)
2020	6	BA	Geography	K.P.G. College, Igatpuri	M.A.(Economics)
2020	1	B.A.	Geography	K.S.K.W. College, Cidco, Nashik	M.A.(Geography))
2020	27	BCom	Commerce	K.P.G. College, Igatpuri	M.Com
2020	1	BSc	Chemistry	Fergussion College, Pune	M.Sc
2020	2	BSc.Comp. Sci	Computer Science	KTHM College, Nashik	MSC. (CS)
2020	2	BSc	Chemistry	Different Colleges	MSc
[View File](#)					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nill
[View File](#)	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
MVP Marathon	National	8
Cross Country (Boys)	District	6
Wrestling (Boys)	District	7
Kho-Kho (Girls)	District	12
Kabbadi (Boys)	District	11
Judo (Boys)	District	3
Kabbadi (Girls)	District	12

Atheltics (Boys)	District	10
MVP Yuvaspandan Cultural Competition	District	35
Annual Social Gathering Cultural Activity	College	85

| [View File](#) | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Cross country all india inter university	National	1	Nill	436233	Lote Kamalu Kalu
2020	M.V.P.Full Marethon	National	1	Nill	436233	Lote Kamalu Kalu

| [View File](#) | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student's council is formed in all grant and non-grant colleges as per the guidelines of university and under the Maharashtra University Act 1994. The council is basically formed to solve various problems of the college, its students, to help the administration of the college and to maintain discipline amongst the students in order to retain quality education. The Students are groomed in leadership positions by making them in-charge of organizing various College and departmental events such as debate competitions, poster and photography competitions, quiz competitions, annual day ceremony, cultural days, exhibitions and other departmental activities. The members of the Student's Council were also involved in the Annual Gathering Ceremony. All the members in the council were selected from each class on the basis of their previous academic performance / marks. A sport representative was also elected with the intention of creating interest among the students about various sports activities conducted in the college and at university level. Students are involved in the decision-making mechanism in various ways: The Students Council is a body that has student representatives from every class. The following were the tasks which were assigned to them. 1) Direct participation in Annual Prize Distribution Ceremony. 2) To arrange and plan Annual Sports Day. 3) To maintain discipline through the Discipline Committee. 4) Active participation in the National Service Scheme. 5) Active participation in the National Cadet Corps. 6) Active participation in various programs such as Earn and Earn Policy, Personality Development Scheme, Nirbhaya Kanya Abhiyana, Special Guidance Scheme, etc. were carried out under Student Welfare Department. 7) Active participation in cultural programs. 8) Active participation in Ladies Forum. 9) They have undertaken cleanliness campaigns, blood donation, campaign for saving electricity and water, and against substance abuse – tobacco, alcohol and drugs.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?
Yes
The college has a registered "Alumni Association" (Ref. No. Mah/2479/Na). Meetings are held twice in the year. The college is located in a tribal and hilly area. The students are from economically backward families. They try to find an earning source just after the completion of their education. Basically, they have to face many problems about getting employment so the college does not expect any financial support from them, but few of the alumni students donate funds to college. They are actively involved in the overall development of college.The college has established an 'Alumni Association' for the progression of the students. They participate in the College Annual Gathering and other celebrations such as Independence Day, Republic Day, Annual Prize Distribution Ceremony, Cultural Activities etc. Some departments invite their outstanding alumni for interactive sessions with the students and the faculties on the current issues. Many of the alumni are in regular contact with the faculties and contribute to the teaching learning processes indirectly by providing a variety of information. The alumni of the college assist the college and its students in different ways.The college also holds special meetings and programs with the successful alumni to motivate and inspire the students of the college.

5.4.2 – No. of enrolled Alumni:
757

5.4.3 – Alumni contribution during the year (in Rupees) :
33200

5.4.4 – Meetings/activities organized by Alumni Association :
The meeting was held on Tuesday 03/12/2019. The following points were discussed as follows: 1. Information about next semester 2. Discussing Competitive Exam Guidance 3. To discuss the contribution of alumni for the development of the college 4. Discuss the contribution of alumni to the playground 5. To discuss about the annual function day The Second meeting was held on Friday 07/03/2020. The following points were discussed as follows: 1. To read the last meeting point 2. Discussing about the final examination 3. To discussing about the next year program 4. Discuss the development of college 5. To discuss about the placement cell

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)
The institution has a mechanism of providing operating autonomy to various functionaries to ensure the decentralized governance system. Managementlevel: The management is the apex governing the institution. The management ofthe institution is always trying to add development policies, technology,infrastructural development. All management of the institution provides thefund as per requirement for developmental activities in the college. 1. Principal Level: Principal is the member secretary of the governing body and chairperson of the Institution. Principal in consultation with the teachers' Council nominates different committees for planning, and implementation of different academic, administration and related policies. All academic and operational processes are based on the unanimous decision of the governing body, the IQAC and teachers council. 2. Faculty level: Faculty members are given representation in various college committees as the governing

body, IQAC and different committees. Every year, the composition of different committees is to ensure a uniform exposure of duties for academic and professional development of faculty members. The Following are the few main committee during(2019-20): Admission committee, Examination committees, UGC Proposal committee, Grant utilization committee, Library advisory committee, Student welfare Committee, Disciplinary committee, Cultural committee, College Campus Dev. Committee etc. The Following committees are constituted in accordance to governing bodies guidelines: Counseling, Career Guidance and Placement cell, Redressal Committee, Website development committee, Anti ragging committee, Publicity Committee and IQAC committee. 3. The Student level: The students are participatingin following committee IQAC committee Student's council Class representative Cultural activity representatives Gymkhana representatives 5. Non Teaching staff level Non Teaching staff represented in the governing body and the IQAC. Suggestions of non teaching staff are considered while framing policies or taking important decisions in participative management The institution promotes the culture in participative management at the strategic level, functional level and operational level. 1. Strategic level: The Principal, governing Teachers council and the IQAC are involved in defining policy, procedures, framing guidelines, rules and regulations pertaining admission, examination, discipline, grievance, support services, etc. 2. Functional level: Faculty members share knowledge among the students and staff members while working for a committee. 3. Operational level: The Principal interacts with government, Management, external agencies, faculty members and also maintains interactions with the concerned departments of affiliating universities. Students and office staff jointly with the Principal and faculty for the execution of different academic, administrative, extension related, co curricular and extracurricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	While framing the syllabus, concern Teachers participate in syllabus framing workshops
Teaching and Learning	College has provided necessary infrastructure to use ICT based teaching, Power point presentation, teaching aids (Smart Boards, Projector), Field Industry visits, Study tours, Models, Charts, Software, Project work etc. Science faculty is using it since long and college has adapted strategy to provide and encourage same with PG classes in Arts and Humanities.
Examination and Evaluation	With the guidelines of the S P P University, Central assessment and evaluation programme arrange by the Examination Department of the college, for first year of degree examination. At the end of first semester, Internal examination is arranged for yearly pattern courses as per time table

	prepared by parent institute. Paper setting is done centrally at parent institute. For semester system internal examination along with continuous assessment is allowed for science faculty. Post graduate departments have credit based system of grading. Faculty from Commerce, Marathi and economics are using different methods such as group discussion, book review, assignments, tutorials, seminars, presentation and other means for the same.
Research and Development	Teachers are supported inspired for research. Most of the teachers have completed Ph.D. M. Phil, Teachers participated in Avishkar competition, Undertake minor/major research project, attending conferences/seminars.
Library, ICT and Physical Infrastructure / Instrumentation	Library is well equipped with necessary software for book issue with barcode system.College purchased Seven LCD projectors for ICT and 4 smart board for teaching.
Human Resource Management	College tries to utilize available human resource from teaching and non teaching as per their competency to complete particular academic and administrative task. Teaching as well as Non-teaching staff is trained to acquire computer literacy skills by Computer Department. Self-appraisal followed by head. Appraisal of faculty and staff is done. Students' feedback is sought for comprehensive evaluation of faculty. After analysing the feedback, Head of the Departments give necessary Suggestions to the faculty for improvement. The Principal peruses the report and makes necessary appraisal of the all faculties and non teaching staff. Reports are submitted to the management for necessary action. College also encourages the faculty to attend refresher and orientation courses and short term courses and other necessary programs conducted by various institutions and Universities.
Industry Interaction / Collaboration	College has successfully carried out collaboration with industry such as Mahindra and Mahindra, Samsonite India limited, Nashik Engineering Cluster, Bosch Ltd Extension activity like techno-based courses, Tally, Web Designing are carried out. We have

	approached to get CSR fund from these Industry.
Admission of Students	Admission process is centralized with parent institute and, is computerized. Merit lists and admission as per Government and S P P University directives. College provides necessary infrastructure through computer department for on line form filling for preparation of merit lists and admission. Declaration of admission status through SMS and email to students. Counselling by admission committee for choice of subjects and faculty. Student welfare scheme, Remedial Teachings, special coaching for poor students. Poor boys are provided with timely fee payment option on request.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Academic Calendar prepared for academic planning and available on website for all the stakeholders.
Administration	The management sends all the information through emails. Institution also provides all the information to management by emails.
Finance and Accounts	The institution use the PFMS account for financial transaction. Payments of the Teaching and non teaching are directly to the Bank accounts.
Student Admission and Support	A website has been developed for the admission procedure http://www.sronline.mvp.edu.in by the mother institute. All admission of the college done through the website.
Examination	The process of filling exam forms is online. Mark entry, preparation of results, revaluation form also provides through online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Prof. R. M. Ambekar	Triangular Development of India- Sustainable	Pratap Bahadur Post Graduate College,	1200

		Development, Inclusive Development Human Resource Development	Pratapgarh, U.P.	
2019	Dr. A. D. KAdam	Triangular Development of India- Sustainable Development, Inclusive Development Human Resource Development	Pratap Bahadur Post Graduate College, Pratapgarh, U.P.	1200
2019	Prof. B. C. Patil	Triangular Development of India- Sustainable Development, Inclusive Development Human Resource Development	Pratap Bahadur Post Graduate College, Pratapgarh, U.P.	1200
2019	Prof. K. K. Chourasiya	Filling AQAR under new NAAC Process	SMT. P. N. Doshi Womns College, Ghatkopar	500
2019	Prof. K. K. Chourasiya	Implementation of CBCS for F.Y. B.Sc	Chandmal Tarachand Bora College, Shirur	500
2020	Prof. Smt. S. K. Shelke	Strengthening Business Competencies for Sustainable Development	Arts, Commerce Science College, Sangmner, A.Nagar	1000
2019	Prof. G. T. Sanap	Restructuring of S.Y.BSc/ S.Y.B.Sc(Comp. Sci)/M.Sc.-II Mathematics Syllabus	MSG Arts, Commerce and Science College, Malegaoan, Nashik	200
2019	Prof. G. T. Sanap	Recent Trends Innovative Practices in Higher Education	Ashoka International Center for educational Studies and Research, Nashik	1000
2019	Prof. Smt. L. C. Deore	Use of ICT tools in Teaching Learning	Arts, Science Commerce College, Dindori	1000

2019	Dr. M. R. Gaware	Use of ICT tools in Teaching Learning	GMD Arts, Science Commerce College, Sinnar	700

View File

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Workshop for English teachers at secondary and higher secondary level in Tribal areas.	NIL	14/01/2020	14/01/2020	62	10
2020	Nil	One day workshop on Work Skill Personality development for four class employees	02/02/2020	02/02/2020	5	51

View File

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	23/07/2019	05/08/2019	12
Orientation Course	1	15/09/2019	05/10/2019	21
Refresher Course	1	02/10/2019	18/10/2019	14
N.S.S. Orientation Course	1	28/01/2020	03/02/2020	07
Faculty Development	1	20/04/2020	06/05/2020	14

Program on MOOC				
Faculty Development Program on MOOC	1	18/05/2020	03/07/2020	14
Refresher Course	1	16/01/2020	29/01/2020	14
Faculty Development Program on Cyber Security	1	26/09/2019	01/10/2020	7
Orintation Course, TLC, Ramanujan College, University of Delhi	1	04/06/2020	01/07/2020	28
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
19	19	14	14

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Employee Welfare Fund (Sevak Kalyan Nidhi) Group LIC, PF and Gratuity	Two co-operative Credit Societies are available, accident insurance policy schemes	Earn Learn Scheme, Poor boys funds,Student security scheme through parent institute.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts the internal and external financial audit regularly. Internal audit of financial and academic things has been organized by college principal and IQAC. External Audit is conducted regularly by the mother institution through the Chartered Account appointed by the mother institution. The MVP Samaj prepares the schedule for the audit of each of the colleges, and at the time of audit all the revenues generated by the institution from various sources or fees from the students, funds received from the Savitribai Phule Pune University, Fund received from the UGC or other Funding agency, Funds received from the State or Canter government and the expenditure of various things such as payments of the faculty, expenditure of admission process, expenditure of infrastructure development, maintenance, other expenditure are audited by the CA. The expenditure of the exam and seminar are audited by the finance department of the Savitribai Phule Pune University.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
MVP Samaj, Nashik	4980904	Payment of Non-Grant Staff

6.4.3 – Total corpus fund generated
11410

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Principal
Administrative	Yes	CA	Yes	Management of MVP Samaj, Nashik

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

College has Parent-Teacher Association.Meetings are held twice a year. In that meeting parents and students exchange a lot of questions and their problem, accordingly to that implementation done by the college. The principal and teachers of the college present the progress of the college to the parents and also discuss the future plans.

6.5.3 – Development programmes for support staff (at least three)

1.Training is provided for newly appointed support staff as per need. 2. College administration encourages supporting staff to participation in various workshops, orientation programmes, seminars etc.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.The institution has increased the number of computer and ICT facilities. The institute has acquired 40 computers. The classroom has been digitized. 2.Paper in Reputed Journals published by the faculty member of the college. 3. E resources is available in the

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Apply for the NSQF community college course to the UGC and started One community college courses sponsored by	01/09/2019	01/09/2019	31/03/2020	30

		UGC				
2020	Workshop of skill development in teaching methodology for Secondary Higher Secondary teacher in Rural Area	14/01/2020	14/01/2020	14/01/2020	56
2020	Biodiversity conservation : Importance Health.	10/01/2020	10/01/2020	11/01/2020	40
2020	Fundamental of Computer Cyber security	01/01/2020	01/01/2020	15/03/2020	125
2019	Yoga and Meditation Camp	01/06/2019	01/06/2019	21/06/2020	55
2019	Medical Check Up Camp	05/09/2019	05/09/2020	07/09/2020	825
2020	One day workshop on Work Skill Personality development for four class employees	02/02/2020	02/02/2020	02/02/2020	50

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Voter ID Registration	25/01/2020	20/02/2020	30	66

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
College building uses natural light so as to reduce cost of electricity and also it has solar-wind power project to inculcate environment awareness cost of

electricity and also it has solar-wind power project to inculcate environment awareness.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Ramp/Rails	Yes	5
Braille Software/facilities	Yes	5
Rest Rooms	Yes	5
Scribes for examination	Yes	2
Provision for lift	No	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	2	2	16/12/2019	30	Soil and Water testing	To check out water quality and soil content	10

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	31/12/2020	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga and Meditation	01/06/2019	21/06/2019	200
Earn and Learn Scheme	01/07/2019	28/02/2020	49
Anti Tobacco Programme	08/07/2019	08/07/2019	150
Disaster Management programme	10/08/2019	10/08/2019	220

National Integrity programme	29/08/2019	29/08/2019	150
Cleanliness campign	02/10/2019	06/10/2019	240
Sanvidhan Day Programme	26/11/2019	26/11/2019	220
Nirbhay Kanya Abhiyan	30/12/2019	30/12/2019	64
Voter ID Registration	25/01/2020	20/02/2020	96

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

College is located in remote tribal and hilly area where annual rain fall is 3000 ml or 185 inches a year, still due to strata of land, percolation of water is very limited. College , NCC and NSS Unit has decided to make campus eco friendly with following initiatives in campus and nearby areas. a) Tree Plantation (200 trees planted in campus, 350 in nearby mountain in collaboration with Samsonite India Ltd) b) Plastic Waste free campus (Awareness about plastic free environment is also on agenda for students c) Environment awareness in student (Study tour for environment awareness is arranged near the dam area, cleanliness in college campus) d) Environmental study tour e) Wind-solar Hybrid project implemented to stop use of Diesel for the purpose of Electricity during load shedding in summer. f) Project related to environmental study are allotted to students at second year of degree as environment study is mandatory subject at S. Y. B. A. / S. Y. B. Com and S. Y. B. Sc level. g) Water Harvesting trenches are dig with the help of students. h) Monthly college cleaning by the students. i) Preparation of compost from domestic waste.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE-01 "New Voter Registration Campaign 2019-20" 1) Title of the Practice: - "New Voter Registration Campaign-2019-20" 2) Objective of the Practice: - 1) Help to get adult voting right, identity card to students who have completed 18 years. 2) To aware the right to be an ideal citizen and to exercise the right to vote. 3) Creating feelings of loyalty, love and duty towards the nation. 3) The Context: - In the academic year, 2019-20 under the guidance of principal Dr. P. R. Bhabad K.P.G Arts, Commerce and Science College, Igatpuri has conducted a new voter registration campaign from 28 June 2019 to 25th January 2020. 25th January 2020 was celebrated as National voters' day as a part of the new voter registration campaign. This Democracy Week was celebrated with various activities in the college. Also, under the guidance of the Government of Maharashtra, the program Lokshahi Pandharwada was celebrated in our college with various activities on the occasion of National Voters Day. An essay competition was conducted by the college and several students participated in this competition. The prize was distributed by the Honourable guests to the first, second, and third rank winners. During this campaign Tahsildar Mrs. Archana Pagere, Igatpuri, and department of political science K.P.G Arts, Commerce and Science College Igatpuri successfully registered the students as new voters. The notice was displayed on the notice board regarding the new voter registration process. The students of first year B. A/ B.Com/ B.Sc. who have completed 18 years of their age were provided with form number 6 . Students were guided to fill in the form and were asked to attach the necessary documents. The complete filled form number 6 was submitted to the

department of political science. In this new voter registration campaign total of 96 out of 66 boys and 30 girls became eligible for registration. The complete form and the list of the students were submitted in the tahsildar office Igatpuri. Throughout this campaign, the students will get a voter ID card from the Tahsil by post all of the registered students will get the right of voting. Department of political science K.P.G Arts, Commerce and Science College Igatpuri has successfully done the work of new registration of voters as a support to the democracy of the nation. This program was successfully carried out under the guidance of Principal Dr. P. R. Bhabad, and with the cooperation of teaching, and non-teaching staff. 4) The Practice: Every year, voter registration campaign is implemented in our college on the occasion of Voters Day on 25th January. 5) Evidences of Success): - 1) Newly registered voters get an identity card from the Election Commission. 2) As students are registered as voters, their names appear in the village/town voter list. 3) Citizens of a democratic country will be ideal, aware and loyal. 6) Problems Encountered and Resource Required: - 1) Assisted in fulfilling the documents on the occasion of new voter registration. 2) Collected information with the help of form registration. BEST PRACTICE-02 "College Online Service Centre" --- ------- 1) Title of the Practice: - "College Online Service Centre" 2) Objectives of the Practice: - 1) To help a tribal areas students by providing facility of Online Service to students in college under guidance of staff. 2) To increase the internet knowledge and allow them filling Merit Forms, Admission forms, and several others independently. 3) To give training to students for filling their various online forms. 3) The Context MVP's KPG Arts, Commerce and Science College is located in tribal area so around of college those students are staying they are not getting internet connectivity, mobile network most of the students does not having smartphone. In our college one computer lab with 24 PCS our language lab contains 10 PCS Connected with 20MBPS internet broadband. This labs gives facility to students to fill their online form in off time when lab is free under the guidance of concern faculty teacher. We utilize our resources maximum it helps our tribal area students. Our college has form committee, teachers has well trained by computer science department. the trainee teachers has guide to other students. 1)Our Online Form Filling Centre journey starts when students come in college by filling online merit form admission form under the guidance of teachers. 2)After taking admission our most of students from reserve category so our centre helps students filling there Scholarship Form, EBC Form Hostel form and solves there query occurs while filling form. 3)To help students for filling Online Examination Form, Migration Form and Convocation Certificate Form of SPPU. 4)Our Centre helps the students while filling Competitive Examination Form various CET forms. 5)Our Centre provides information how to make resume under guidance of teachers. 4) The Practice: Every year as per students' need. 5) Evidences of Success) 1) Students learnt to fill the forms, and they guided other students too. 2) Students became aware of online form filling now they are exposed to online processes. 3) It has been helpful to students from economically backward situation. 6) Problems Encountered and Resource Required 1) Sometimes when internet fibre break the line so getting network problem. 2) Not having sufficient requirement of printers and scanner. 7) Notes – 1) Report - - 2) Committee Members-.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://kpgcollegeigatpuri.ac.in/wp-content/uploads/2021/05/Best-Practice-2019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and

Vision: - To prepare and empower the tribal community for acquiring competence to cope with rapidly changing socio-economic patterns. The college has the following features. 1. Implementation of value added and community oriented courses 2. Effective use of research and ICT for teaching. 3. Promoting students to participation in sports and cultural activities. 4. Provided the insurance to students, staff in affordable cost. 5. Creation of eco-friendly Campus The institution has started value added courses. 1. The Yoga and Meditation course is organized on the 1st of June every year and ends on the 21st of June. In this a lot of students are taught yoga and meditation lessons. The Department of Computer Science imparts Computer Knowledge to the students through the Basic Computer Application course every year. The English department every Year runs Soft Skill program, in which the students are taught personality development and good citizenship. In addition there are two courses run under Community College. Information technology and personality development is a certificate course, in which taught to understand the need for communication and basic computer knowledge. Department of Geography runs the Travel and Tour Management Diploma course. Main purpose of this course to understands needs of customers and advice to traveler. 2. The institution has providing students to necessary teaching facilities comprising computer, projector, smart classrooms, CD's, modules, overheads projector etc. Our colleges teachers have demonstrate video lecture series on YouTube for students. We have created subject and class wise whats app groups to share subject related information, notes, videos, audios, power point presentations. College developed ICT classrooms for effective teaching for students. 3. Apart from academic development of the student's college emphasis on sports and cultural activities. College has organized various competitions. The College organizes the annual gathering for cultural development of the students. Lots of students participated in the various cultural events on the occasion of a college gathering. 4. Unique activity of the institution is to provide the Mediclaim policy to students, staff and member of the institution in affordable cost. The institution has tie up with New India Insurance Company for providing group Mediclaim policy to the students and staff. Every student gets one lakh rupees Mediclaim facility in only Rs.154- premium. All staff gets around one to five lakh rupees Mediclaim policy according to premium. 5. Every year college has organized the tree plantation campaign on the campus and off the campus. This year 750 saplings planted on the college campus by students with help of Samsonite Pvt. Ltd. and Forest department, college student planted the sampling near Khambale village. More than 1000 sampling were planted. The College have its own its solar energy roof panels and the wind mill. This mill creates the electricity and fulfills the daily needs of electricity of the college. The College uses the dustbin for collecting the waste material. To save water the college made the drip irrigation system for trees and lane. College runs the rally and lecture serious to inculcate the knowledge about

Provide the weblink of the institution

http://mvp.edu.in/igatpuricollege/pdfs/ay19-20/InstitutionalDistinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

Criterion wise action plan for 2019-20 Criterion I Curricular Aspects 1. To start some new certificate or diploma courses 2. To introduce new course or program Criterion II Teaching Learning and Evaluation 1. To focus on the maximum use of ICT in teaching and learning processes. 2. To organize Webinar through digital platform. 3. To encourage the faculty to use social media for sharing e-content. 4. To organize study tours, field visits and industrial visits, student seminars 5. To apply innovative means of assessment such as continuous assessment, home assignment, group discussion etc Criterion III Research,

Consultancy and Extension 1. To encourage teachers to submit proposals to funding agencies for minor and major research 2. To encourage Departments to organize seminars/workshops/ conferences. 3. To organize workshop on intellectual Property Rights (IPR) 4. To encourage the faculty to publish their research work in reputed peer-reviewed International and National Journal. 5. To encourage the faculty to undertake consultancy activity in their Field of their specialization Criterion IV: Infrastructure and learning/ resources 1.To provide more facilities to Administrative Office and Library such as computers, internet, LAN, software etc. 2.To buy new textbooks and reference books and subscribe to new journals. 3.To procure e-resources: E-books. E-journals, e-learning resources etc. 4.To start the fundamental courses for learning. 5.To pay special attention to maintenance of infrastructure, equipment and other facilities. Criterion V: Student support and progression 1.To start support system for students to fill online merit forms, admission forms, scholarship forms, examination forms or any other information to be submitted online. 2.To find way through University to provide need based scholarship or any other means of support to tribal students (girls and boys) 3.To enhance coaching for competitive examination for students. 4.To enhance students counseling and career guidance center activities. 5.To enhance and undertake placement activities of students by organizing campus for campus placement and extending help in the off campus placement. 6.To organize gender sensitization women empowerment programmes. 7.To ensure participation of more students in sports and sports competitions. 8.To encourage students to participate in various cultural programmes. 9.To encourage the students to undertake social initiatives 10.To look into the grievances of students and redress them appropriately. Criterion VI: Governance, Leadership and Management 1.To strive to realize the goals of the college through sustained implementation of the objectives of the college under the guidance of the management of the parent institution. 2.To organize the workshop for Non-teaching staff. 3.To hold periodical meetings with the Faculty, Non-teaching staff and the students to convey important Criterion VII: Institutional values and Best Practices. 1.To Conduct the Green Audit and Environmental Audit. 2.To conduct the Gender Audit. 3.To organize Institutional best practice is the Voter ID registration We want to organize Voter ID Registration Best Practice in a good way, in which we will take this Best Practice to E-Governance.